

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
FEBRUARY 4, 2013**

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 4th day of February, 2013, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Also present were: Assistant District Attorney James Robertson, David Tinsley, Joe Lester, Sheri Kinney, Rhett Burnett, Melinda Duke, Anette Pretty, Denise Ellison, Valorie Mattheus, Gayla Sukenis, James Johnson, Trent Bourland, Jeff Raley, Joy Hampton, Linda Atkins and Peggy Laizure.

Darry Stacy moved, seconded by Rusty Sullivan, to approve the Minutes of the Regular Meeting of January 28, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to table County Bid #HWY-1589 – Six month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from March 5, 2013 to September 4, 2013.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Fred's Tire & Battery, LLC	T&W Tire	Hercules Tire Sales	Southern Tire Mart, LLC	
BID: #HWY-1589					AWARDED TO: Tabled on 2-4-13
DEPT: Co. Comm. & Sheriff Dept.					
DATE OPENED: 2-4-13					
List of Individual Items	1	2	3	4	
Six-Month (6) Non-Encumbered Contract for Tires and tubes for the County.					
The bid term will be from March 5, 2013 thru September 4, 2013.					
Ready for pick-up within ? Days after order is placed:	1 to 3 days	ASAP	1 to 2 days	1-3	
Deliver within ? Days after order is	1 to 3 days	ASAP	1 o 2 days	1-3	
Exceptions:			Unless tires are on backorder, most tires can be delivered within 5 working days	Line item 5: P225/60R16 studded tires - firestone winterforce #114232 is not studded	
			Thank you for your business. Majority of time we can give you 1	Line item 10: LT215/75R16, All-terrain sz is discontinued, alt sz LT235/75R16 used	
			day service. Please let us know how we can help serve you better.	Line item 11: P215/75R16, steering tread - sz is discontinued, alt. sz LT235/75R16 used	
\$ per carcass for trade-in allowance:	\$0.00	call	\$0.00	\$50.00 per carcass for virgin retreadable carcasses	
Contact Person:	Dwayne Dobbins	Ryan Woodard	Steve Johnson	Richard Conwill	
Title:	Manager	Store Manager	Gov't Sales Rep	Dir. Of Gov. Sales	
Address:	PO Box 3849 Shawnee, OK 74802	25 N. Council Rd OKC, OK 73127	301 N Council OKC, OK 73120	529 Industrial Park Rd. Columbia, MS 39429	
Telephone:	405-273-9211	405-787-6711	405-820-2179	1-877-786-4681	
Fax:	405-273-9202	405-495-7528	405-789-4226	214-389-7111	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	YES	

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to table County Bid#COM2-1590 – The Purchase and delivery of an E7 Basic Engine to fit into a 2001 Ch613 Truck for the District #2 County Commissioner.

The bidders, each with properly executed non-collusion affidavits are listed below:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Mack Trucks	Bruckner's	Cummins Southern Plains, Ltd.	
BID: #COM2-1590				
DEPT: District #2 Commissioner				
DATE OPENED: 2-4-13				
List of Individual Items	1	2	3	AWARDED TO: Tabled on 2-4-13
The Purchase and delivery of a E7 Basic Engine to fit into a 2001 Ch613 Truck for the District #2 County Commissioner.				
Engine Make:	Mack E-7	Mack Reman	NO BID	
Model:	CH613	E7 E-Tech		
Year:	2001	2012		
E7 Basic Engine Price:	\$16,262.69	\$17,038.96		
Less Core Deposit:	\$4,000.00	\$5,200.00		
TOTAL BID PRICE:	\$12,262.69	\$11,838.96		
F.O.B. Delivered By:				
Warranty:	2 years / unlimited mileage	2 years/unlimited miles		
Exceptions:				
Does Bid Proposal Comply: Yes or No	YES	YES		
CONTACT PERSON:	Matt Davis	John Ledford		
TITLE:	Parts Manager	Parts Manager		
ADDRESS:	5301 W. 60th Street Tulsa, OK 74107	3824 West Reno OKC, OK 73147		
PHONE NUMBER:	918-446-5571	405-942-4800		
FAX NUMBER:	918-446-7401	405-942-4940		
NON-COLLUSION AFFIDAVIT:	YES	YES		
PA-102(1982)				

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, to approve the Minutes of the Regular Meeting of January 22, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to award County Bid #HWY-1586 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material per summary sheet. Duke said where low bidder was not chosen, there was an explanation. The bid term will be from February 11, 2013 through August 10, 2013.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, to table action on updating the process and procedures pertaining to the Board of County Commissioner Agendas and changing the Board of County Commissioners meeting time. Several points were discussed, including adding to the agenda having a prayer.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, to table action on the Proposal from AIP for Facility Assessment and Master Planning. Rod Cleveland said he received more information late Friday evening. AIP would look at all the county buildings and do an estimate on adding to the buildings, the mechanics and roof inspections. Rusty Sullivan said he would like to see an example of their work and said that AIP was a good architect firm but doesn’t know how they are with Facility Assessment and Master Planning.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Sheriff Joe Lester reported 389 prisoners in the F. DeWayne Beggs Detention Center. Seventy-one are ready to be transported to the Department of Corrections and 17 do not have judgments and sentencing. Sheriff Lester stated according to a study conducted a couple of years ago at the old jail facility the cost to the county to house a prisoner is \$54.00 a day. The cities and towns couldn’t afford to pay that amount per day. The state currently pays \$27.00 and the cities pay \$45.00 per day per prisoner. Sheriff Lester said he would do another cost assessment at the new detention center and would be ready by the end of the month, also he stated he expected the cost per day per prisoner to increase from the \$54.00. Sheriff Lester went on to say he had spoken with Mr. Sid Stell, Jail Administrator for Pottawatomie County, and Sheriff Lester did not feel comfortable in sending DOC prisoners to other counties because if something happened, Cleveland County could possibly be liable.

Commissioner Sullivan asked Jim Robertson, ADA, would the County be liable if DOC prisoner’s were transferred to other Counties facilities.

Mr. Robertson replied his initial thoughts would be no, but each individual case would be addressed. Mr. Robertson said he would do further research on the matter.

The report presented by Sheriff Lester is on the following page:

JOSEPH K. LESTER
SHERIFF



OFFICE OF THE
CLEVELAND COUNTY SHERIFF
128 SOUTH PETERS AVENUE
NORMAN, OKLAHOMA 73069
405-701-8888
www.ccsso-ok.us


January 14, 2013

Commissioner Rod Cleveland
Commissioner George Skinner
Commissioner Rusty Sullivan
203 S. Jones, Suite 260
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 399.

Thanks,


Joseph K. Lester,
Sheriff

Rod Cleveland moved, seconded by Darry Stacy, to approve the Standard Service Contract between the Board of County Commissioners on behalf of Cleveland County Election Board and Sooner Copy Machines to renew maintenance service on a Sharp MX5500 Serial #7500343Y at \$.0095 for Black and White copies and \$.058 per output of Color copies and a Sharp MX3501 Serial #7503852221 at \$.010 for Black and White copies and \$.068 cost per output of Color copies. Both are to include all parts, drums, labor, toner & staples. The contract is from October 9, 2012 through June 30, 2013.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, to approve the Commercial Services Agreement between the Board of County Commissioners and COX Business for a one (1) time installation fee not to exceed \$3,612.70 and a recurring monthly fee of \$361.05 through June 30, 2013. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, to appoint Receiving Officers for Cleveland County District #3 accounts BCI3, SA2, SA3, T2A, T3 as follows:

- a. Melanie Wilke
- b. Jessica McWhirter
- c. Alan Shetley (Alternate)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to appoint Darry Stacy as a County Board of Health member to fill the vacancy left after the retirement of George Skinner, December 31, 2012.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Rod Cleveland, moved, seconded by Darry Stacy, to approve a Contract for Services between the Cleveland County Health Department and Ozarka Water Company for Dispenser and Water. The contract will run for five (5) months from February 1, 2013 to June 30, 2013. (Clerk’s note: Ozarka Water Company is also known as Eureka Water Company.) The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, to approve the contract between the Cleveland County Treasurer and Lexis Nexis for access to Accurant for Government to search for current addresses, telephone numbers and necessary information for the Tax Warrant Department. Price will be for four (4) users at \$85.00 each and will include Standard Features and Real Time Phone Search. Term will begin February 1, 2013 and end on June 30, 2013. The vote was: Rod Cleveland yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, to extend the following Fair Board Members’ term to December 31, 2014, due to a change in state law. Rod Cleveland and Darry Stacy both expressed appreciation for the Fair Board Members.

- a. District #1 Richard Kortemeier
- b. District #2 Carol Donor
- c. District #3 Terry Childress

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, to approve the contract between Cleveland County and A-Tech Paving for the South Parking Lot Improvements Project per County Bid #COM-1584 for \$587,250.00. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, to declare the following equipment from the County Clerk’s Office to be junked:

- a. #F222-52 APC Computer Power Back-up

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-3100 – CCJC2	13-1989 –CFBJ2	13-2727 – CFBC2
13-0382 – MD2	13-0114 – T2A	

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, to approve the following Blanket Purchase Orders submitted for the following Departments:

a. **County Commissioners:**

13-3707 – D1C	State Auditor & Inspector (OSU)	\$	300.00
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b. **District #1 Warehouse:**

13-3681 – T2A	OLG	\$	4,000.00
13-3683 – T2A	Palace Auto Supply, Inc.	\$	3,500.00
13-3723 – T2A	Perfection Equipment Company, Inc.	\$	500.00

c. **District #2 Warehouse:**

13-3744 – T2A	Don’s Mobil Lock Shop Inc.	\$	500.00
13-3745 – T2A	Fred’s Tire & Battery, LLC	\$	2,000.00
13-3746 – T2A	Star Fuel of Oklahoma LLC	\$	2,500.00
13-3747 – T2A	Maxwell Supply Company	\$	750.00
13-3748 – T2A	C & P Auto Electric	\$	750.00
13-3749 – T2A	Interstate Batteries	\$	500.00
13-3750 – T2A	MHC Kenworth – Oklahoma City	\$	1,000.00
13-3751 – T2A	Metro Glass Inc.	\$	1,000.00
13-3769 – T2A	Noble Farm and Building Supply, LLC	\$	5,000.00

d. **District #3 Warehouse:**

13-3688 – T2A	Dub Ross Company	\$	500.00
13-3694 – T2A	P & K Equipment, Inc.	\$	2,000.00

e. **OSU Extension Center:**

13-3670 – E2	Bernina of Oklahoma City South	\$	200.00
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f. **Fair Board:**

13-3689 – FF2	Eureka Water Company	\$	300.00
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g. **Health Department:**

13-3692 – MD2	Sanofi Pasteur	\$	5,000.00
13-3709 – MD2	Copelin’s Office Center	\$	10,000.00

h. **County Sheriff’s Office:**

13-3755 – CCJC2	Elite Equipment Company, Inc.	\$	300.00
13-3757 – CFBRE2	Overhead Door Company of OKC, Inc.	\$	300.00
13-3759 – CCJC2	Aramark Correctional Services, LLC	\$	38,000.00
13-3763 – CFBC2	Aramark Correctional Services, LLC	\$	27,000.00

i. **County Clerk’s Office:**

13-3770 – F1C State Auditor & Inspector (OSU) \$ 600.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:

FY 12/13

a.	General Fund	\$ 48,363.94
b.	Highway Fund	6,647.66
c.	Health Fund	13,981.16
d.	Sheriff Service Fee Fund	4,015.75
e.	Sheriff Commissary Fund	7,514.18
f.	Sheriff Jail Fund	41.00
g.	Sheriff Revolving Fund	1,164.29
h.	Treasurer Certification Fee Fund	82.00
i.	Fair Board Fund	883.29

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

There was no New Business to come before the Board.

There were no comments from the Public to come before the Board Members.

District 2 and 3 are preparing for the Spring Road Season and other projects.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Darry Stacy, to adjourn at 9:40 a.m.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s note: Agenda was posted February 1, 2013 @ 8:49 a.m.)